

Minute of virtual meeting of the Health & Social Care Partnership Board held on
Thursday, 29 June 2023.

Voting Members Present: EDC Councillors **MOIR, MURRAY & SMITH**

NHSGGC Non-Executive Directors **FORBES, MILES & RITCHIE**

Non-Voting Members present:

C. Sinclair	Chief Officer and Chief Social Work Officer
J. Campbell	Chief Finance and Resource Officer
L. Connell	Interim Chief Nurse
G. Cox	Service User Representative
A. Innes	Third Sector Representative
F. McManus	Carers Representative

Jacquie Forbes (Chair) presiding

Also Present: D. Aitken	Interim Head of Adult Services
A. Cairns	Planning, Performance & Quality Manager
C. Carthy	Interim Head of Children's Services & Criminal Justice
M. Cunningham	Corporate Governance Manager – EDC
C. Fitzpatrick	
K. Gallagher	Clinical Services Manager – Primary Dental Care Services
K. Lamb	Head of Specialist Children's Services
V. McLean	Corporate Business Manager
R. Murphy	Resources & Registered Services Manager
D. Pearce	Head of Community Health and Care Services
T. Quinn	Head of Human Resources - ED HSCP

SEMINAR – CARE AT HOME SERVICE OVERVIEW

The Board heard from the Resources & Registered Services Manager who outlined national and local pressures facing Care at Home services across Scotland and more specifically in East Dunbartonshire. He outlined performance against the context of pre and post pandemic pressures, particularly emphasising the period between November 22 – March 23 – recognised nationally as the peak crisis point and outlined the areas of success and areas for improvement from self-evaluation processes and confirmed by the Care Inspectorate who arranged an unannounced inspection of Care at Home services in May. While the final report was still outstanding the early indications were very good across the service and the areas for improvement were also as expected.

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
29 JUNE 2023

Upon conclusion and following questions from those present, the Chair congratulated the officers and staff on their performance thanked the officers for their informative and engaging presentation.

APOLOGIES FOR ABSENCE

An apology for absence was submitted on behalf of Allan Robertson – Trades Union Representative. Thereafter the Chair confirmed that her 2-year tenure as chairperson of the Board was now at an end and Councillor Calum Smith the current vice-Chair of the Board would take up the role of Chairperson from the next scheduled meeting in September. The Board recorded their thanks to the outgoing Chair and welcomed the new Chairperson to the role.

1. DECLARATION OF INTEREST

The Chair sought intimations of declarations of interest in the agenda business. There being none, the Board proceeded with the business as published.

2. MINUTE OF MEETING – 23 MARCH 2023

There was submitted and approved a minute of the meeting of the Health & Social Care Partnership (HSCP) Board held on 23 March 2023.

3. INTERIM CHIEF OFFICER'S REPORT

The Interim Chief Officer addressed the Board and summarised the national and local developments since the last meeting of the Partnership Board. Details included:-

- Covid update – very little community transmission or impact at present and no care homes in our area are experiencing a covid outbreak at present.
- Primary care Service provision for the population of Twechar - The HSCP has been engaging with the Twechar Healthy Living and Enterprise Centre (THLEC) and the Tenants and Residents Association (TARA). The Chair of THLEC and the Chair of TARA have both welcomed this. With the support of our Health Improvement Team, we are now in the process of carrying out a needs assessment for the area, which will be informed by the local population.
- HSCP engagement with the Twechar population, THLEC and with TARA also included an overview of the wider Multi-Disciplinary Team within PCIP to support the residents in accessing the right care with the right person at the right time.
- HSCP have supported the TARA chair by sharing details of the Primary Care Support staff in Lanarkshire to allow them to open communication around the challenges they have identified in relation to the Kilsyth Medical Practice which sits within Lanarkshire. A report on the needs assessment and further plans will be submitted to future meeting of the Board.
- Congratulations to Michelle Dalgarno, Lead Advanced Nurse Practitioner, on winning the Leadership Award at the Royal College of Nursing

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
29 JUNE 2023

Scotland's Nurse of the Year Awards which took place in Edinburgh at the National Museum of Scotland on June 21st.

- Intensive and Unscheduled Child and Adolescent Mental Health Service Team from West Glasgow Ambulatory Care Hospital who were Highly Commended in the Nursing Team of the Year category.

Following questions the Board noted the information.

4. CARE AT HOME SERVICE

A Report HSCP/290623/04 by the Head of Community Health and Care Services, copies of which had previously been circulated, providing an update on the impact of the local and national social care crisis on East Dunbartonshire Care at Home Services, specifically in the period from November 2022 to March 2023. This included plans which were implemented or are planned to mitigate the impact on services and customers, describing the context of pressures, and indicating the increased demand for community-based supports at a time of pressure on care at home provision.

Following consideration and having heard officers in response to members questions, the Board agreed to note the contents of the Report

5. ADULT LEARNING DISABILITY – ALLANDER DAY SERVICE – OUTCOME REPORT

A Report HSCP/290623/05 by the Interim Head of Adult Services, copies of which had previously been circulated, updated the Health & Social Care Partnership Board on outcomes following the opening of the new Allander Day Service on the 9th March 2023.

Following consideration, the Board noted the Report.

6. HSCP PROPERTY REVIEW & ACCOMMODATION UPDATE

A Report HSCP/290623/06 by the Chief Finance & Resources Officer, copies of which had previously been circulated, providing an update to the Board on the Property Strategy and delivery of accommodation requirements for East Dunbartonshire HSCP.

Following consideration, the Board noted the Report and the challenges in terms of premises available to deliver services within the HSCP.

h) to note and approve the Directions to both East Dunbartonshire Council and NHS GG&C set out in Appendix 8.

7. CARERS STRATEGY 2023-26

A Report HSCP/290323/07 by the Interim Head of Adult Services copies of which had previously been circulated, sought approval for the new East Dunbartonshire HSCP Carers Strategy 2023–2026.

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
29 JUNE 2023

Following consideration, the Board noted the Report and the Equalities Impact Assessment and approved the new ED HSCP Carers Strategy 2023-2026 and also approved the directions set out in Appendix 3 of the Report.

8. EAST DUNBARTONSHIRE ALCOHOL & DRUG PARTNERSHIP STRATEGY 2023-25

A Report HSCP/290623/08 by the Interim Head of Adult Services, copies of which had previously been circulated, updated the HSCP Board on the Alcohol and Drug Partnership Strategy 2023–25.

Following consideration, the Board noted the Report and approved the directions contained in Appendix 1 of the Report.

9. MENTAL HEALTH RECOVERY & RENEWAL (MHRR) PHASE 2 – REGIONAL SERVICES DEVELOPMENTS

A Report HSCP/230323/09 by the Head of Specialist Children’s Services, copies of which had previously been circulated, sought approval in progressing the funded work streams associated with the Scottish Government’s Mental Health Recovery and Renewal (MHRR) Plan, phase 2 of the programme. This is specifically in relation to the regional aspects of the MHRR phase 2 and approval is sought to commence the planning of these pathways with West of Scotland CAMHS, and West of Scotland Regional Planning colleagues. The planning process is designed to cover three financial years from 2023/24 to 2025/26.

Following discussion, the Board agreed as follows:-

- a) Note the content of the Report;
- b) Note the proposed development of all regional work streams in phase 2 of the Mental Health Recovery and Renewal plan;
- c) Approve, retrospectively, the submission to the NHS West of Scotland Planning Group of the requested skeleton proposal on how NHSGGC would contribute to, or deliver, the regional aspects of the programme. This skeleton proposal was based on the high level summary outlined at section 3.6 of this report; and
- d) Note the agreement reached to progress plans for the interim arrangement for the adolescent Intensive Psychiatric Care Unit (IPCU)

10. HSCP ANNUAL PERFORMANCE REPORT 222/23

A Report HSCP/230323/10 by the Planning Performance & Quality Manager, copies of which had previously been circulated, sought approval for the HSCP Annual Performance Report 2022-23, that sets out progress towards the delivery

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
29 JUNE 2023

of its Strategic Plan and in pursuance of the National Health & Wellbeing Outcomes.

Following consideration, the Board approved the Annual Performance Report 2022-2023.

11. FINANCIAL PERFORMANCE ON BUDGET 2022/23 – MONTH 12 (YEAR END OUTTURN) AND UNAUDITED ANNUAL ACCOUNTS 2022/23

A Report HSCP/290623/11 by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the financial performance of the partnership as at month 12 (Year End) of 2022/23 and present the Unaudited Accounts for 2022/23. Full details were contained within the Report and attached Appendices.

Following consideration and having heard officers in response to members questions, the Board agreed as follows:

- a) To note the Final Outturn position is reporting a surplus on budget of £4.387m as at year end 2022/23 (after adjusting for impact of movement to / from earmarked reserves).
- b) To note and approve the final budget adjustments outlined within paragraph 3.2 (Appendix 1)
- c) To note the HSCP financial performance as detailed in (Appendix 2)
- d) To note the progress on the achievement of the approved savings plan for 2022/23 as detailed in (Appendix 3).
- e) To approve the reserves position set out in paragraph 3.13 – 3.17.
- f) To note that the HSCP Unaudited Annual Accounts 2022/23 were presented to the Performance, Audit & Risk Committee on the 20th June 2022 for consideration and are available for review (Appendix 4).
- g) To note the summary of directions set out within (Appendix 5)

12. PRIMARY CARE IMPROVEMENT PLAN (PCIP) UPDATE

A Report HSCP/290623/12 by the Head of Community Health & Care Services, copies of which had previously been circulated, updated the Board on the latest PCIP Financial Tracker, PCIP 6.

Following consideration, the Board noted the Report

13. CHILDREN & YOUNG PEOPLE'S MENTAL HEALTH WELLBEING FRAMEWORK

A Report HSCP/290623/13 by the Interim Head of Children's Services and Criminal Justice, copies of which had previously been circulated, updated the Board on the improvement of services in alignment with the Children and Young People's Mental Health and Wellbeing Framework (CYPMHW) 2021-2023.

Following consideration and having heard officers in response to members questions, the Board noted the Report and that the work undertaken to implement

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
29 JUNE 2023

the framework is overseen by the Delivering For Children and Young People's Partnership (DCYPP).

14. JOINT INSPECTION OF SERVICES FOR CHILDREN AT RISK OF HARM (CARH) INSPECTION REPORT AND ACTION PLAN

A Report HSCP/290623/14 by the Chief Officer and Criminal Justice, copies of which had previously been circulated, advised members of the publication of the Joint Inspection of Services for Children at Risk of Harm Inspection Report and the development of an accompanying action plan to ensure delivery of the improvement areas identified in the inspection.

Following consideration and having heard officers in response to members questions, the Board agreed as follow:-

- a) To note the publication of the Inspection Report
- b) To approve the Action Plan for delivery, which is recommended to the IJB by the DCYPP and will be overseen in that forum
- c) To note that the DCYPP will oversee delivery of the Action Plan, which will also be discussed regularly with East Dunbartonshire's Care Inspectorate link Strategic Inspector.

15. EAST DUNBARTONSHIRE HSCP RISK MANAGEMENT POLICY & CORPORATE RISK REGISTER

A Report HSCP/290623/15 by the Chief Finance & Resources Officer, copies of which had previously been circulated, sought approval of the updated HSCP Risk Management Policy and provided an update on the Corporate Risks and how they were mitigated and managed within the HSCP.

Following consideration the Board approved both the HSCP Risk Management Policy and the Corporate Risk Register, both of which were appended to the report.

16. HSCP DIRECTIONS LOG UPDATE

A Report HSCP/290623/16 by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the status of HSCP Integrated Joint Board Directions which are recorded and issued to East Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board in line with the requirements of the Public Bodies (Joint Working) (Scotland) Act 2014.

Following consideration the Board noted the Report

17. PERFORMANCE, AUDIT AND RISK COMMITTEE - MINUTES OF MEETING 21ST MARCH 2023

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
29 JUNE 2023

A Report HSCP/290623/17 by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the HSCP Performance, Audit and Risk Committee meeting held on 21st March 2023.

The Board noted the minutes of the HSCP Performance, Audit and Risk Committee meeting held 21st March 2023.

18. MINUTES OF CLINICAL & CARE GOVERNANCE GROUP MEETINGS - 8 MARCH and 3 MAY 2023

A Report HSCP/290623/18 by C.Fitzpatrick, copies of which had previously been circulated, sharing the draft minutes of the Clinical and Care Governance Group meetings held on 8 March and 3 May 2023. Full details were contained within the Report and attached Appendices.

Following consideration, the Board noted the content of the Report of the Clinical and Care Governance Group meetings held on 8 March and 3 May 2023.

19. HSCP STRATEGIC PLANNING GROUP DRAFT MINUTES OF MEETING - 2 MARCH 2023

A Report HSCP/290623/13 by Head of Community Health & Care Services, copies of which had previously been circulated, shared the draft minutes of the HSCP Strategic Planning Group held on the 2 March 2023 2022.

Following consideration, the Board noted the HSCP Strategic Planning Group draft minutes of 2 March 2023.

20. STAFF FORUM MINUTES OF MEETING - 12 APRIL 2023

A Report HSCP/290623/20 by Head of Human Resources, copies of which had previously been circulated, shared the minutes of the Staff Partnership Forum meeting held on 12 April 2023.

Following consideration, the Board noted the minutes of the Staff Partnership Forum meeting held on 12 April 2023.

21. PUBLIC, SERVICE USER & CARER (PSUC) UPDATE

A Report HSCP/230323/15 by D.Radford, copies of which had previously been circulated, describing the processes and actions undertaken in the development of the Public, Service User & Carer Representatives Support Group (PSUC). Full details were contained within the Report and attached Appendices.

Following consideration, the Board noted the progress of the Public, Service User & Carer Representatives Support Group.

22. HSCP BOARD AGENDA PLANNER JANUARY 2023 - MARCH 2024

Following consideration, the Board noted the content of the East Dunbartonshire

**HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
29 JUNE 2023**

HSCP Agenda Planner

23. DATE OF NEXT MEETING

Date of next meeting – 9.30am to 1pm if Seminar scheduled start time will be 9am.

Thursday 14 September 2023

All held in the Council Chambers, 12 Strathkelvin Place, Kirkintilloch,
G66 1XT or via remote access